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| --- | --- | --- | --- |
| EDUCATION | | | |
|  | [Elm University, Chapel Hill, NC] | |  |
|  | [Ph.D. in English] | | [Pick the Year] |
|  | [Dissertation: “The Cross-Cultural Communication Epidemic of the 21st Century”] | |  |
|  | [Honors: Dissertation passed “with Distinction”] | |  |
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|  | [Elm University, Chapel Hill, NC] | |  |
|  | [M.A. in English] | |  |
|  | [Thesis: “The Accessibility Debate of Content in the Online Context”] | |  |
|  | | |  |
|  | [Oak Tree University, Raleigh, NC] | |  |
|  | [B.A. Honors in English] | | **[Pick the Year]** |
|  | [Areas of Concentration: Journalism, Proposal Writing] | |  |
|  | [Minor: French] | |  |
|  | [Honors Thesis: “The Female Betrayed and Modern Media”] | |  |
|  |  | | |
| AWARDS | | | |
|  | **[Postdoctoral Fellowship, Elm University]** | [Start Date] – [End Date] | |
|  | [President’s Fellowship, Oak Tree University] | [Start Date] – [End Date] | |
|  | [Excellence Grant, Oak Tree University] | [Start Date] – [End Date] | |
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| TEACHING EXPERIENCE | | | |
|  | [Walnut Grove University, Chapel Hill, NC] | | |
|  | [Lecturer – “Global Communication in the 21st Century”] | | **[Pick the Year]** |
|  | [Developed syllabus and overall course structure, and administered all grades.] | | |
|  |  | |  |
|  | [Adjunct Instructor – “Editing Technical Documents”] | | [Pick the Year] |
|  | [Developed syllabus and overall course structure, and administered all grades.] | |  |
|  |  | |  |
|  | [Instructor – French 101, 102, 201, 202] | | [Pick the Year] |
|  | [Developed syllabus and overall course structure, including weekly lab practicum, and administered all grades.] | |  |
|  |  | |  |
|  | [Teaching Assistant – to Professor Garth Fort in “Advanced Rhetoric”] | | [Pick the Year] |
|  | [Collaborated on curriculum and exam development, met with students upon request, and graded all written work, including final exam papers.] | |  |
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| RELATED EXPERIENCE | | | |
|  | [Lucerne Publishing, Raleigh, NC] | |  |
|  | [Editor] | | [Pick the Year] |
|  | [Provide as needed editorial support remotely, including developmental and copy editing of their internal online and printed documentation.] | |  |
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|  | [Wide World Importers, Durham, NC] | |  |
|  | [Researcher] | | [Pick the Year] |
|  | [Compile reports, including statistical and market trends, to track the growth of online shipping sales versus the primary offline practices.] | |  |
|  |  | |  |
|  | [Fabrikam, Inc., Raleigh, NC] | |  |
|  | [Language Consultant] | | [Pick the Year] |
|  | [Translated American-English external Web site content to French.] | |  |
|  |  | |  |
|  | [Trey Research, Raleigh, NC] | |  |
|  | [User Interface Design Consultant] | | [Pick the Year] |
|  | [Provided content design feedback to program managers to create accessible segue between English and French versions of related content.] | |  |
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| PUBLICATIONS AND PAPERS | | | |
|  | [“The Cross-Cultural Communication Epidemic of the 21st Century”] | |  |
|  | [Guest speaker at the Global Communication Convention, Los Angeles, CA] | | [Pick the Year] |
|  |  | |  |
|  | [“Why So Many Documents Remain Inaccessible in the Information Age”] | |  |
|  | [Paper presented at the Annual Meeting of English Professors, New York, NY] | | [Pick the Year] |
|  |  | |  |
|  | [“The Female Betrayed and Modern Media”] | |  |
|  | [Paper presented to the Historical Society for American Women, Athens, Ohio] | | [Pick the Year] |
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| LANGUAGES | | | |
|  | [English – native language] | |  |
|  | [French – speak fluently and read/write with high proficiency] | |  |
|  | [Spanish and Italian – speak, read, and write with basic competence] | |  |
|  |  | |  |
| MEMBERSHIPS | | | |
|  | [American Society of English Honorees] | |  |
|  | [Western Society of Women Writers] | |  |
|  | [Organization of Global Communicators] | |  |
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| REFERENCES | | | |
|  | References available upon request | |  |
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